

**Academic Senate Council Minutes of November 21, 2016**  
**Contra Costa College GEB 305**  
**2600 Mission Bell Drive, San Pablo, California 94806**

**Call To Order with Introduction of Guests at 2:15 p.m.**

**Committee Members in Attendance:** Beth Goehring (President), Rick Ramos (VP/CIC), Katie Krolikowski (CTE), Leslie Alexander (NSAS), Randy Watkins (NSAS/SLO), Judy Flum (DE), Intisar Shareef (LAVA), Lucile Beatty (LAVA), Luci Castruita (SS), and Alissa Scanlin (SS).

**Committee Members Absent:** Wayne Organ (LA).

**Visitors in Attendance:** Mayra Padilla, Karl Debro, Tammeil Gilkerson.

**CONSENT AGENDA ACTION ITEMS**

**November 21 agenda**

**ACTION:** Alissa motioned to approve the agenda; Lucy seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Intisar Shareef (LAVA), Lucile Beatty (LAVA), Leslie Alexander (NSAS), Katie Krolikowski (CTE), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

**November 7 minutes**

**ACTION:** Katie motioned to approve the minutes with minor corrections; Leslie seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Intisar Shareef (LAVA) Lucile Beatty (LAVA), Leslie Alexander (NSAS), Katie Krolikowski (CTE), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

**NEW BUSINESS**

**Equity Professional Development (Mayra Padilla)** Mayra asked for feedback on how to spend Equity funds for curriculum focused equity. Money will continue for categorical funding. She said the Equity Hours has been transforming positively. Adjunct faculty get paid for office hours. There will be a Teaching Men of Color workshop on December 3 for new faculty. Katie would like to see it done again for fulltime faculty during flex week activities. In April, a 1-day event is being designed to look at curriculum with a keynote speaker and breakout sessions. Mayra asked the Council for ideas and will send informational links out to the Senate.

**Faculty Schedule Committee (Beth McBrien, DVC Senate President)** Beth McBrien, DVC Senate President, shared the history of the DVC Scheduling Committee.

- DVC president, Peter Garcia, gave the responsibility of reducing the schedule to the Senate.
- Most members came from the program review committees (Integration Committee).
- The fill ratio vs. productivity was looked at first, along with the importance to the program. Tutoring and training for Math was important to keep.
- Every ten sections were reduced by one which enabled them to make cuts with preserving all of the programs.
- Management has always agreed with the committee.
- They cut anything with less than a 69% fill ratio, but made adjustment for low fill, high cap, high productivity courses.
- They presented the cuts to the deans and department chairs first before implementing, and asked the chairs for suggestions.
- The English department fill rate increased to 95%.

Rick asked her to send a list of criteria to Beth to share with the Council.

**Police Services Program Review Survey (Beth Goehring)** Police Services is doing a district-wide program review and asked the four constituency groups to review it. Katie motioned, Lucile seconded, all in favor for the senate office to forward the Council the survey to share with their divisions.

**Adding SP (Satisfactory Progress) to the District Grading Policy (Beth Goehring)** With the creation of non-credit programs, a revision to the district grading policy is being proposed that will include a SP so that students will be able to repeat non-credit courses. Judy suggested a list be created to explain the pros of adding SP to the grading policy, and when it can be used for credit courses or if it is limited to non-credit. Katie feels it would be useful in dual enrollment. Tammeil said that grades would be rolled on January 16. Judy motioned, Randy seconded, all in favor to recommend SP grade policy for non-credit courses only. This issue will be returned to a future agenda for discussion of adding SP to credit courses.

**Code Alignment Project (Tammeil)** The ASCCC is working with the state Chancellor's Office to create a pilot program to support the review of codes (TOP, CIP, SOC, SAM) that have been assigned to courses and programs to ensure that the codes match the content being taught. Tammeil asked if CCC could be a part of this pilot program along with the sister colleges. Lucile motioned, Judy seconded, all in favor that CCC be part of the pilot program.

**OLD BUSINESS (UPDATES/DISCUSSIONS)**

**Senate President/Vice President Request for Nominations Form (Discussion)** Lucile motioned, Randy seconded, all in favor of approving the request for nomination form.

**Institutional Learning Outcome (ILO) or Core Competencies (Update)** Tabled

**Campus wide Faculty Survey for Local Degree Requirements Update** The survey was reviewed and discussed. Beth will rewrite the survey with the recommendations and send it back to Council for feedback before sending it out to faculty. She asked to have all comments back to her by Wednesday.

**Counseling Request for Student Survey Concerning Local Degree Requirements (Update)** Included above.

**Faculty Purview Over Curriculum and Program Design (Update)** Tabled

**AA/AS District Equivalency Policy (Discussion)** Tabled

**Senate Bylaws (Discussion)** Tabled

**Equity Projects (Ongoing Discussion)** Included in previous agenda item.

**Strong Workforce Program Local Share Plan, Academic Senate and CTE Faculty (Discussion)** Tabled

**COMMITTEE REPORTS**

There were no committee reports.

**PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

**Sanctuary Campus** Tabled

**Part-time Training by UF** Tabled

**Adjournment** – Meeting adjourned at 4:25 p.m. Next meeting will be December 5 in GEB 305 Conference Room.

Respectfully submitted.

Lynette Kral